

MOVING CHECKLIST FOR SELLERS

Checklist for Plants:

- 3 Weeks Before Move
 - Prune Back Plants
- 2 Weeks Before Move
 - Place Plants in Plastic Bag
 - Put Pest/Bug Strip in Bag
 - Close Bag & Place in Cool Area Overnight
- 1 Day Before Move
 - Place Plants in Travel Container
 - Secure Plants with Damp Paper Around the Base & Soil of Plants
 - Place Wet Paper on Top of Plants
- Moving Day
 - Close Plant Boxes, with Holes on Top
- Be Sure not to Leave Plants in Extreme Weather
- Unpack Plants on Arrival
- Gradually Expose Plants to Sunlight

Checklist for Kids:

- Investigate Local Children Attractions
- Park District Programs
- Research Ages of Children Nearby
- Assist in Setting Kids' Rooms Up First
- Keep Children Occupied During Move
 - Movies, Games, Crafts, Books
- Have Snacks & Drinks Available
- Consider a Babysitter for Moving Day
- Have Change of Clothes Accessible
- Keep Children's Medicine Accessible

Pet Checklist:

- Current Health Certificate from Vet
- Consider Pet Movers/Flying
- Tranquilizers May Be Appropriate
- Something Familiar to Your Pet
- Instructions for Pet Care to Movers/Airline

Don't Forget to...

- Empty Freezer
- Defrost Freezer/Refrigerator
- Have Appliances Serviced for Moving
- Arrangements for TV Transportation
- Clean Rugs, Clothing, Etc. and Stow for Moving
- Check Insurance Coverage
 - Packing and Unpacking Labor
 - Arrival Day
 - Various Shipping Papers
 - Method and Time of Expected Date
- Plan for Care of Infants, Children, and Pets
- Return Library Books and Other Borrowed Items

Don't Forget to...

- Carry Currency, Jewelry, and Documents yourself
- Carry Traveler's Checks
- Inform Others of Route Plans
- Leave Keys with Real Estate Agent



THE JENN KARAM TEAM AT HOWARD HANNA

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If you have a brokerage relationship with another agency, this is not intended as a solicitation. All information deemed reliable but not guaranteed by Howard Hanna or its agents/affiliates.



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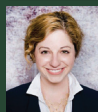


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Real Estate Services

Empire Office

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MOVING CHECKLIST FOR SELLERS

Now that you know you're moving...

- Contact Moving Company
 - Survey Goods
 - Receive Estimate
 - Extra Fees
- Decide Who will Pack Belongings
- Transfer or Resign from Organizations
- Collect Containers or Packing Materials
- Use Things that Can't be Moved
 - Frozen Items
 - Cleaning Products
 - Aerosols
- Consider a Garage Sale
- Donate Items
- Assemble Packing Materials
- Pack an "Instant Aid" Box
 - Paper Towels
 - Paper Plates
 - Toothpaste
 - Light Bulbs
 - Hammer
 - Trash Bags
 - Hand Soap
 - Toilet Paper
 - Scissors
 - Utility Knife
 - First Aid Kit
 - Bath Towels
 - Snacks

Notify Address Change to:

- Post Office (forwarding)
- Credit Card Companies
- Subscriptions
- Friends and Relatives
- Bank (transfer funds, checking in a new city)
- Insurance Companies (life, health, fire, and auto)
- Loan Handlers
- Automobile
 - Car Title
 - Registration
 - Driver's License
 - City Windshield Sticker
 - Motor Club Membership
- Alarm/Security Company
- Utilities (Gas, Light, Water, Telephone,
- Fuel - Refunds of Deposits, Service in New Town)
- Voter Registration
- Newspaper Delivery
- Schools (Gather Records)
- Medical Facilities (Gather Records)
- Dentist (Gather Records)
- Veterinarian (Gather Records)
- Memberships (Church, Clubs, Civic Organizations - Transfer Memberships, Letters of Introduction)

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